

Self appraisal report Of Public Authority By Auditor**Year(2019-20)**

Year:*

2019-2020



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Sr. No	Details of disclosure	Total Marks	Select ed Category by PA	Marks Obtain ed by PA	Remarks by PA	Auditor Categ ory	Auditor Marks	Auditor Remar ks/UR L
1.1	Particulars of its organisation,functions and duties[Section 4(1)(b)(i)]							
1.1.1	Name and address of the Organization	1.28	Fully Met	1.28	BOTANICAL SURVEY OF INDIA C.G.O. COMPLEX, 3RD MSO BUILDING BLOCK F, 5TH& 6TH FLOOR (ROOM NO. 549-555 & 649-655) DF BLOCK, SECTOR I, SALT LAKE CITY, KOLKATA-700064	Fully Met	1.28	Found in the link
1.1.2	Head of the organization	1.28	Fully Met	1.28	Dr. A. A. Mao, Director, Botanical Survey of India	Fully Met	1.28	Found in the link
1.1.3	Vision, Mission and Key objectives	1.28	Fully Met	1.28	Survey, Collection, Documentation of plant resources of different Phyto-geographical region; maintenance of Herbarium and Botanical garden.	Fully Met	1.28	Found in the link

1.1.5	Function and duties	1.28	Fully Met	1.28	• Identification of plant specimens • Supply of authenticated duplicate specimens, seeds and live materials • Supply of information and materials on distributional aspects; literature; dry as well as pickled specimens • Assistance in specialized field collections • Training in herbarium methodology and gardening • Sensitization of different enforcement agencies like Customs, Coast Guard, State Forest Departments, etc. on various aspects of India's plant diversity. • Environmental impact assessment studies. • Environmental and educational awareness related to plant diversity, conservation and sustainable utilization. • Consultancy for establishing and developing of botanic gardens. • Monitoring of progress of botanic gardens financially assisted by MoEF • Intellectual inputs in different committees constituted by Union and State Government; evaluation of project document submitted to different government agencies for funding; evaluation of Ph. D. thesis in Botany; evaluation of UG and PG examination sheets and evaluation of research papers submitted for publication in different peer reviewed journals.	Fully Met	1.28	Found in the link
1.1.6	Organization Chart	1.28	Fully Met	1.28	Available on the website: www.bsi.gov.in	Fully Met	1.28	Not found in the RTI Section

1.1.7	Any other details-the genesis, inception, formation of the department and the HoDs from time to time as well as the committees/ Commissions constituted from time to time have been dealt	0	Not Applicable	0		Not Applicable	0	As mentioned by the Organisation
1.2	Power and duties of its officers and employees[Section 4(1) (b)(ii)]							
1.2.1	Powers and duties of officers (administrative, financial and judicial)	1.54	Fully Met	1.54	1. Director, BSI (Administrative and Financial) 2. There is a designated DDO as financial Officer 3. There is no judicial officer in BSI.	Partially Met	0.77	Partially information found
1.2.3	Power and duties of other employees	1.54	Fully Met	1.54	Survey, Collection, Documentation of plant resources of different Phyto-geographical region; maintenance of Herbarium and Botanical garden.	Partially Met	0.77	Partially information found
1.2.5	Rules/ orders under which powers and duty are derived and	1.54	Fully Met	1.54	As per DFPR	Partially Met	0.77	Partially information found
1.2.7	Exercised	1.54	Fully Met	1.54	Studies related to plant science.	Fully Met	1.54	Found in the link

1.2.10	Work allocation	1.54	Fully Met	1.54	Scientific.	Fully Met	1.54	Found in the link
1.3	Procedure followed in decision making process [Section 4(1)(b)(iii)]							
1.3.1	Process of decision making Identify key decision making points	1.54	Fully Met	1.54	As per Govt. of India rule	Partially Met	0.77	Partially information found
1.3.3	Final decision making authority	1.54	Fully Met	1.54	Director, Botanical Survey of India	Fully Met	1.54	Found in the link
1.3.4	Related provisions, acts, rules etc.	1.54	Fully Met	1.54	As per Govt. of India rule	Partially Met	0.77	Partially information found
1.3.5	Time limit for taking a decisions, if any	1.54	Fully Met	1.54	As per Govt. of India rule	Not Met	0	Not found in the link
1.3.6	Channel of supervision and accountability	1.54	Fully Met	1.54	Supporting staff -> Jr. Administrative officer -> Head of Office -> Head of Department.	Fully Met	1.54	Found in the link
1.4	Norms for discharge of functions[Section 4(1)(b)(iv)]							

1.4.1	Nature of functions/ services offered	1.54	Fully Met	1.54	• Identification of plant specimens • Supply of authenticated duplicate specimens, seeds and live materials • Supply of information and materials on distributional aspects; literature; dry as well as pickled specimens • Assistance in specialized field collections • Training in herbarium methodology and gardening • Sensitization of different enforcement agencies like Customs, Coast Guard, State Forest Departments, etc. on various aspects of India's plant diversity. • Environmental impact assessment studies. • Environmental and educational awareness related to plant diversity, conservation and sustainable utilization. • Consultancy for establishing and developing of botanic gardens. • Monitoring of progress of botanic gardens financially assisted by MoEF • Intellectual inputs in different committees constituted by Union and State Government; evaluation of project document submitted to different government agencies for funding; evaluation of Ph. D. thesis in Botany; evaluation of UG and PG examination sheets and evaluation of research papers submitted for publication in different peer reviewed journals.	Fully Met	1.54	Found in the link
1.4.2	Norms/ standards for functions/ service delivery	1.54	Fully Met	1.54	Scientific and Advisory.	Not Met	0	Not found in the link

1.4.3	Process by which these services can be accessed	1.54	Fully Met	1.54	Through written communication to Director, BSI.	Fully Met	1.54	Found in the link
1.4.4	Time-limit for achieving the targets	1.54	Fully Met	1.54	As per Annual Action Plan.	Partially Met	0.77	Partially information found
1.4.5	Process of redress of grievances	1.54	Fully Met	1.54	Through grievance officer and grievance portal	Partially Met	0.77	Partially information found
1.5	Rules, regulations, instructions manual and records for discharging functions[Section 4(1)(b)(v)]							
1.5.1	Title and nature of the record/manual/instruction.	1.92	Fully Met	1.92	As per Govt. Of India rules.	Partially Met	0.96	Partially information found
1.5.3	List of Rules, regulations, instructions manuals and records.	1.92	Fully Met	1.92	As per Govt. Of India rules.	Partially Met	0.96	Partially information found
1.5.5	Acts/ Rules manuals etc.	1.92	Fully Met	1.92	As per Govt. Of India rules.	Partially Met	0.96	Partially information found
1.5.7	Transfer policy and transfer orders	1.92	Not Met	0		Not Met	0	As mentioned by the Organisation

1.6	Categories of documents held by the authority under its control[Section 4(1)(b) (vi)]							
1.6.1	Categories of documents	3.85	Fully Met	3.85	Service books, Personal files/ Project reports etc.	Partially Met	1.93	Partially information found
1.6.2	Custodian of documents/categories	3.85	Fully Met	3.85	Director, BSI through its subordinate officers of Establishment, Administrative, Publication & Technical Section.	Fully Met	3.85	Found in the link
1.7	Boards, Councils, Committees and other Bodies constituted as part of the Public Authority [Section 4(1)(b)(viii)]							
1.7.1	Name of Boards, Council, Committee etc.	0	Not Applicable	0		Not Applicable	0	As mentioned by the Organisation
1.7.2	Composition	0	Not Applicable	0		Not Applicable	0	As mentioned by the Organisation
1.7.3	Dates from which constituted	0	Not Applicable	0		Not Applicable	0	As mentioned by the Organisation
1.7.4	Term/ Tenure	0	Not Applicable	0		Not Applicable	0	As mentioned by the Organisation

1.7.5	Powers and functions	0	Not Applicable	0		Not Applicable	0	As mentioned by the Organisation
1.7.6	Whether their meetings are open to the public?	0	Not Applicable	0		Not Applicable	0	As mentioned by the Organisation
1.7.7	Whether the minutes of the meetings are open to the public?	0	Not Applicable	0		Not Applicable	0	As mentioned by the Organisation
1.7.8	Place where the minutes if open to the public are available?	0	Not Applicable	0		Not Applicable	0	As mentioned by the Organisation
1.8	Directory of officers and employees[Section 4(1) (b) (ix)]							
1.8.1	Name and designation	3.85	Fully Met	3.85	Available on the website: www.bsi.gov.in	Partially Met	1.93	Partially information found
1.8.2	Telephone, fax and email ID	3.85	Fully Met	3.85	Available on the website: www.bsi.gov.in	Fully Met	3.85	Found in the link
1.9	Monthly Remuneration received by officers & employees including system of compensation[Section 4(1) (b) (x)]							

1.9.1	List of employees with Gross monthly remuneration	3.85	Fully Met	3.85	Available on the website: www.bsi.gov.in	Fully Met	3.85	Found in the link
1.9.2	System of compensation as provided in its regulations	0	Not Applicable	0		Not Applicable	0	As mentioned by the organisation
1.10	Name, designation and other particulars of public information officers[Section 4(1) (b) (xvi)]							
1.10.1	Name and designation of the public information officer (PIO), Assistant Public Information officer (APIO) & Appellate Authority	3.85	Fully Met	3.85	Available on the website: www.bsi.gov.in	Fully Met	3.85	Found in the link
1.10.3	Address, telephone numbers and email ID of each designated official.	3.85	Fully Met	3.85	Available on the website: www.bsi.gov.in	Fully Met	3.85	Found in the link
1.11	No. Of employees against whom Disciplinary action has been proposed/ taken(Section 4(2))							

1.11.1	No. of employees against whom disciplinary action has been (i) Pending for Minor penalty or major penalty proceedings	0	Not Applicable	0		Not Applicable	0	As mentioned by the organisation
1.11.3	(ii) Finalised for Minor penalty or major penalty proceedings	0	Not Applicable	0		Not Applicable	0	As mentioned by the organisation
1.12	Programmes to advance understanding of RTI(Section 26)							
1.12.1	Educational programmes	0	Not Applicable	0		Not Applicable	0	As mentioned by the organisation
1.12.2	Efforts to encourage public authority to participate in these programmes	0	Not Applicable	0		Not Applicable	0	As mentioned by the organisation
1.12.3	Training of CPIO/APIO	1.92	Fully Met	1.92	Officer/ staff are sent to ISTM and INGAF for the said training.	Partially Met	0.96	Partially information found

1.12.4	Update & publish guidelines on RTI by the Public Authorities concerned	0	Not Applicable	0		Not Applicable	0	As mentioned by the organisation
1.13	Transfer policy and transfer orders[F No. 1/6/2011- IR dt. 15.4.2013]							
1.13.1	Transfer Policy And Transfer Orders[F No. 1/6/2011- IR Dt. 15.4.2013]	7.69	Not Met	0		Not Met	0	As mentioned by the organisation
Total		74		64		74	48	

Next (/question/auditor-transparency-viewing-report-pa-wise?year=2020&pa=452&id=2)

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Self appraisal report Of Public Authority By Auditor**Year(2019-20)**

Year:*

2019-2020



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Sr. No	Details of disclosure	Total Marks	Select ed Category by PA	Marks Obtain ed by PA	Remarks by PA	Auditor Categ ory	Auditor Marks	Auditor Remar ks/UR L
2.1	Budget allocated to each agency including all plans, proposed expenditure and reports on disbursements made etc.[Section 4(1)(b)(xi)]							
2.1.1	Total Budget for the public authority	10	Fully Met	10.00	Available on the website: www.bsi.gov.in	Fully Met	10.00	Found in the link
2.1.2	Budget for each agency and plan & programmes	0	Not Applicable	0		Not Applicable	0	As mentioned by the organisation
2.1.3	Proposed expenditures	10	Fully Met	10.00	100% of the Total Budget.	Fully Met	10.00	Found in the link
2.1.4	Revised budget for each agency, if any	0	Not Applicable	0		Not Applicable	0	As mentioned by the organisation

2.1.5	Report on disbursements made and place where the related reports are available	10	Fully Met	10.00	BSI, Headquarter C.G.O. COMPLEX, 3RD MSO BUILDING BLOCK F, 5TH& 6TH FLOOR (ROOM NO. 549-555 & 649-655) DF BLOCK, SECTOR I, SALT LAKE CITY, KOLKATA-700064	Partially Met	5.00	Partially information found
2.2	Foreign and domestic tours(F.No. 1/8/2012- IR dt. 11.9.2012)							
2.2.1	Budget	16.67	Fully Met	16.67	Available on the website: www.bsi.gov.in	Fully Met	16.67	Found in the link
2.2.3	Foreign and domestic Tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the heads of the Department.- (a) Places visited, (b) The period of visit, (c) The number of members in the official delegation, (d) Expenditure on the visit	16.67	Fully Met	16.67	Available on the website: www.bsi.gov.in	Fully Met	16.67	Found in the link

2.2.5	Information related to procurements- (a) Notice/tender enquires, and corrigenda if any thereon, (b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured, (c) The works contracts concluded – in any such combination of the above- and, (d) The rate/ rates and the total amount at which such procurement or works contract is to be executed.	Fully Met	16.67	All the procurements are done through GeM portal	Fully Met	16.67	Found in the link	
2.3	Manner of execution of subsidy programme [Section 4(i)(b)(xii)]							
2.3.1	Name of the programme of activity	0	Not Applicable	0		Not Applicable	0	As mentioned by the organisation
2.3.2	Objective of the programme	0	Not Applicable	0		Not Applicable	0	As mentioned by the organisation

2.3.3	Procedure to avail benefits	0	Not Applicable	0		Not Applicable	0	As mentioned by the organisation
2.3.4	Duration of the programme/scheme	0	Not Applicable	0		Not Applicable	0	As mentioned by the organisation
2.3.5	Physical and financial targets of the programme	0	Not Applicable	0		Not Applicable	0	As mentioned by the organisation
2.3.6	Nature/ scale of subsidy /amount allotted	0	Not Applicable	0		Not Applicable	0	As mentioned by the organisation
2.3.7	Eligibility criteria for grant of subsidy	0	Not Applicable	0		Not Applicable	0	As mentioned by the organisation
2.3.8	Details of beneficiaries of subsidy programme (number, profile etc)	0	Not Applicable	0		Not Applicable	0	As mentioned by the organisation
2.4	Discretionary and non-discretionary grants [F. No. 1/6/2011-IR dt. 15.04.2013]							

2.4.1	Discretionary and non-discretionary grants/allocations to State Govt./NGOs/other institutions	0	Not Applicable	0		Not Applicable	0	As mentioned by the organisation
2.4.2	Annual accounts of all legal entities who are provided grants by public authorities	0	Not Applicable	0		Not Applicable	0	As mentioned by the organisation
2.5	Particulars of recipients of concessions, permits of authorizations granted by the public authority[Section 4(1) (b) (xiii)]							
2.5.1	Concessions, permits or authorizations granted by public authority	0	Not Applicable	0		Not Applicable	0	As mentioned by the organisation

2.5.2	For each concessions, permit or authorization granted - (a) Eligibility criteria, (b) Procedure for getting the concession/ grant and/ or permits of authorizations, (c) Name and address of the recipients given concessions/ permits or authorizations, (d) Date of award of concessions/ permits of authorizations	Not Applicable	0		Not Applicable	0	As mentioned by the organisation
2.6	CAG & PAC paras [F No. 1/6/2011- IR dt. 15.4.2013]						
2.6.1	CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of both houses of the parliament.	Not Applicable	0		Not Applicable	0	As mentioned by the organisation
Total	80	80			80	75	

Previous (/question/auditor-transparency-viewing-report-pa-wise?year=2020&pa=452&id=3)

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Self appraisal report Of Public Authority By Auditor**Year(2019-20)****Year:***

2019-2020



Search

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Sr. No	Details of disclosure	Total Marks	Select ed Category by PA	Marks Obtain ed by PA	Remarks by PA	Auditor Categ ory	Auditor Marks	Auditor Remar ks/UR L
3.1	Particulars for any arrangement for consultation with or representation by the members of the public in relation to the formulation of policy or implementation there of [Section 4(1)(b)(vii)] [F No 1/6/2011-IR dt. 15.04.2013]							
3.1.1	Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens	12.5	Fully Met	12.50	As per Govt. of India Rule (DFPR)	Partiall y Met	6.25	Partiall y inform ation found

3.1.2	Arrangements for consultation with or representation by - (a) Members of the public in policy formulation/ policy implementation, (b) Day & time allotted for visitors, (c) Contact details of Information & Facilitation Counter (IFC) to provide publications frequently sought by RTI applicants	0	Not Applicable	0		Not Applicable	0	As mentioned by the organisation
3.1.4	Public-private partnerships (PPP)- Details of Special Purpose Vehicle (SPV), if any	0	Not Applicable	0		Not Applicable	0	As mentioned by the organisation
3.1.6	Public-private partnerships (PPP)- Detailed project reports (DPRs)	0	Not Applicable	0		Not Applicable	0	As mentioned by the organisation
3.1.8	Public-private partnerships (PPP)- Concession agreements.	0	Not Applicable	0		Not Applicable	0	As mentioned by the organisation

3.1.10	Public-private partnerships (PPP)- Operation and maintenance manuals	0	Not Applicable	0		Not Applicable	0	As mentioned by the organisation
3.1.12	Public- private partnerships (PPP) - Other documents generated as part of the implementation of the PPP	0	Not Applicable	0		Not Applicable	0	As mentioned by the organisation
3.1.14	Public-private partnerships (PPP) - Information relating to fees, tolls, or the other kinds of revenues that may be collected under authorisation from the government	0	Not Applicable	0		Not Applicable	0	As mentioned by the organisation
3.1.16	Public-private partnerships (PPP) - Information relating to outputs and outcomes	0	Not Applicable	0		Not Applicable	0	As mentioned by the organisation

3.1.18	Public- private partnerships (PPP) - The process of the selection of the private sector party (concessionaire etc.)	0	Not Applicable	0		Not Applicable	0	As mentioned by the organisation
3.1.20	Public- private partnerships (PPP) - All payment made under the PPP project	0	Not Applicable	0		Not Applicable	0	As mentioned by the organisation
3.2	Are the details of policies / decisions, which affect public, informed to them[Section 4(1) (c)]							
3.2.1	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Policy decisions/ legislations taken in the previous one year	0	Not Applicable	0		Not Applicable	0	As mentioned by the organisation

3.2.2	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Outline the Public consultation process	0	Not Applicable	0	Not Applicable	0	As mentioned by the organisation
3.2.3	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive- Outline the arrangement for consultation before formulation of policy	0	Not Applicable	0	Not Applicable	0	As mentioned by the organisation
3.3	Dissemination of information widely and in such form and manner which is easily accessible to the public [Section 4(3)]						

3.3.1	Use of the most effective means of communication - Internet (website)	50	Fully Met	50.00	www.bsi.gov.in	Fully Met	50.00	Found the link
3.4	Form of accessibility of information manual/ handbook[Section 4(1)(b)]							
3.4.1	Information manual/handbook available in Electronic format	25	Fully Met	25.00	yes. Through Electronic format.	Fully Met	25.00	As mentioned by the Organisation
3.4.3	Information manual/handbook available in Printed format	25	Fully Met	25.00	Annual reports and Brochure.	Fully Met	25.00	As mentioned by the Organisation
3.5	Whether information manual/ handbook available free of cost or not [Section 4(1)(b)]							
3.5.1	List of materials available Free of cost	0	Not Applicable	0		Not Applicable	0	As mentioned by the organisation
3.5.2	List of materials available At a reasonable cost of the medium	0	Not Applicable	0		Not Applicable	0	As mentioned by the organisation
Total		113		113		113	106	

[Previous \(/questio](#) [Next \(/question/auditor-transparency-viewing-report-pa-wise?year=2020&pa=452&id=4\)](#)

Self appraisal report Of Public Authority By Auditor**Year(2019-20)**

Year:*

2019-2020



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Sr. No	Details of disclosure	Total Marks	Select ed Category by PA	Marks Obtain ed by PA	Remarks by PA	Auditor Categ ory	Auditor Marks	Auditor Remar ks/UR L
4.1	Language in which Information Manual/Handbook Available [F No. 1/6/2011-IR dt. 15.4.2013]							
4.1.1	English	14.29	Fully Met	14.29	Yes (Only Annual Scientific report)	Fully Met	14.29	Found in the link
4.1.3	Vernacular/ Local Language	14.29	Fully Met	14.29	Hindi	Fully Met	14.29	Found in the link
4.2	When was the information Manual/Handbook last updated?[F No. 1/6/2011-IR dt 15.4.2013]							
4.2.1	Last date of Annual updation	0	Not Applic able	0		Not Applic able	0	As mentio ned by the organi sation
4.3	Information available in electronic form[Section 4(1)(b)(xiv)]							
4.3.1	Details of information available in electronic form	0	Not Applic able	0		Not Applic able	0	As mentio ned by the organi sation

4.3.2	Name/ title of the document/Record/ other information		Not Applicable	0		Not Applicable	0	As mentioned by the organisation
4.3.3	Location where available	9.52	Fully Met	9.52	BSI Headquarter and all regional centre of BSI.	Fully Met	9.52	Found in the link
4.4	Particulars of facilities available to citizen for obtaining information[Section 4(1)(b)(xv)]							
4.4.1	Name & location of the faculty	7.14	Fully Met	7.14	BSI Headquarter and all regional centre of BSI.	Fully Met	7.14	Found in the link
4.4.3	Details of information made available	7.14	Fully Met	7.14	BSI Headquarter and all regional centre of BSI.	Fully Met	7.14	Found in the link
4.4.4	Working hours of the facility	7.14	Fully Met	7.14	Central Government office Hours.	Fully Met	7.14	Found in the link
4.4.5	Contact person & contact details (Phone, fax email)	7.14	Fully Met	7.14	Head of Offices, Botanical Survey of India of respective regional centres.	Fully Met	7.14	Found in the link
4.5	Such other information as may be prescribed under Section 4(i) (b)(xvii)							
4.5.1	Grievance redressal mechanism	3.57	Fully Met	3.57	As per central Govt. Of India rules. Through CPGRAMS portal.	Partially Met	1.79	Partially information found

4.5.3	Details of applications received under RTI and information provided	3.57	Fully Met	3.57	Through RTI-MIS portal.	Fully Met	3.57	Found in the link
4.5.6	List of completed schemes/ projects/ Programmes	3.57	Fully Met	3.57	Available on the website: www.bsi.gov.in	Not Met	0	Not found in the RTI Section
4.5.8	List of schemes/ projects/ programme underway	3.57	Fully Met	3.57	Available on the website: www.bsi.gov.in	Not Met	0	Found in the link
4.5.10	Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract	3.57	Not Met	0		Not Met	0	Found in the link
4.5.12	Annual Report	3.57	Fully Met	3.57	Available on the website: www.bsi.gov.in	Not Met	0	Found in the link
4.5.14	Frequently Asked Question (FAQs)	3.57	Not Met	0		Not Met	0	As mentioned by the organisation

4.5.16	Any other information such as - (a) Citizen's Charter, (b) Result Framework Document (RFD), (c) Six monthly reports on the , (d) Performance against the benchmarks set in the Citizen's Charter	3.57	Not Met	0		Not Met	0	As mentioned by the organisation
4.6	Receipt & Disposal of RTI applications & appeals [F.No 1/6/2011-IR dt. 15.04.2013]							
4.6.1	Details of applications received and disposed	14.29	Fully Met	14.29	Available on the website: www.bsi.gov.in	Fully Met	14.29	Found in the link
4.6.2	Details of appeals received and orders issued	14.29	Fully Met	14.29	Available on the website: www.bsi.gov.in	Fully Met	14.29	Found in the link
4.7	Replies to questions asked in the parliament[Section 4(1)(d)(2)]							
4.7.1	Details of questions asked and replies given	28.57	Not Met	0		Not Met	0	As mentioned by the organisation
Total		152		113		152	101	

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Self appraisal report Of Public Authority By Auditor**Year(2019-20)**

Year:*

2019-2020



Search

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Sr. No	Details of disclosure	Total Marks	Select ed Category by PA	Marks Obtain ed by PA	Remarks by PA	Auditor Categ ory	Auditor Marks	Auditor Remar ks/UR L
5.1	Such other information as may be prescribed [F.No. 1/2/2016-IR dt. 17.8.2016, F No. 1/6/2011-IR dt. 15.4.2013]							
5.1.1	Name & details of - (a) Current CPIOs & FAAs, (b) Earlier CPIO & FAAs from 1.1.2015	20	Fully Met	20.00	Available on the website: www.bsi.gov.in	Partial y Met	10.00	Partial y inform ation found
5.1.2	Details of third party audit of voluntary disclosure - (a) Dates of audit carried out , (b) Report of the audit carried out	0	Not Applic able	0		Not Applic able	0	As mentio ned by the organi sation

5.1.3	Appointment of Nodal Officers not below the rank of Joint Secretary/ Additional HoD - (a) 0 Date of appointment, (b) Name & Designation of the officers	Not Applicable	0		Not Applicable	0	As mentioned by the organisation
5.1.4	Consultancy committee of key stake holders for advice on suo-motu disclosure (a) Dates 0 from which constituted, (b) Name & Designation of the officers	Not Applicable	0		Not Applicable	0	As mentioned by the organisation
5.1.5	Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI - (a) Dates from which constituted, (b) Name & Designation of the Officers 0	Not Applicable	0		Not Applicable	0	As mentioned by the organisation

Total	20	20	20	10
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[Previous \(/questio](#) [Next \(/question/auditor-transparency-viewing-report-pa-wise?year=2020&pa=452&id=6\)](#)

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Self appraisal report Of Public Authority By Auditor**Year(2019-20)**

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Sr. No	Details of disclosure	Total Marks	Select ed Category by PA	Marks Obtain ed by PA	Remarks by PA	Auditor Categ ory	Auditor Marks	Auditor Remar ks/UR L
6.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information							
6.1.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information	25	Fully Met	25.00	Details of floristic studies of India		0	
6.2	Guidelines for Indian Government Websites (GIGW) is followed (released in February, 2009 and included in the Central Secretariat Manual of Office Procedures (CSMOP) by Department of Administrative Reforms and Public Grievances, Ministry of Personnel, Publ							
6.2.1	Whether STQC certification obtained and its validity	12.5	Fully Met	12.50	Site designed and hosted by National Informatics Centre		0	

6.2.2	Does the website show the certificate on the Website?	12.5	Fully Met	12.50	Site designed and hosted by National Informatics Centre		0	
Total		50		50		50	0	
Previous (/question/auditor-transparency-viewing-report-pa-wise?year=2020&pa=452&id=5)								

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